

# School Uniform Policy

## 2023-2025



**School: St Alban's Catholic Primary School**

**Head Teacher: Martin Smith**

**Named personnel with designated responsibility for: School Uniform Policy**

<b>Academic year</b>	<b>Designated Lead</b>	<b>Chair of Governors</b>
2023-2025	Martin Smith	Dominic Curran

**Policy review dates:**

<b>Review Date</b>	<b>Changes made</b>	<b>By whom</b>	<b>Date Shared</b>
December 2025	None – Policy reviewed	St Alban's	December 2025

## School Uniform Policy

### Safeguarding Statement:

At St Alban's Catholic Primary School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our pupils so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at St Alban's Catholic Primary School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying.

### 1. Introduction

- 1.1. The Department for Education (DfE) strongly encourages schools to have a school uniform. This policy sets out the school's policy and approach on uniform and confirms the school's commitment to providing value for money to parents and ensuring that no pupil is discriminated against due to their gender, disability, religion or belief, economic circumstances or social and cultural background.

*"Your beauty should not come from outward adornment, such as elaborate hairstyles and the wearing of gold jewellery or fine clothes. Rather, it should be that of your inner self, the unfading beauty of a gentle and quiet spirit, which is of great worth in God's sight." I Peter 3:3-4*

- 1.2. The school uniform helps ensure that pupils of all races and backgrounds feel welcome. It helps to protect children from social pressures to dress in a particular way; and nurtures cohesion, promoting good relations between different groups of pupils. Above all, the school uniform supports effective teaching and learning.
- 1.3. This policy follows the DfE statutory guidance 'Cost of school uniforms', published 19 November 2021.

### 2. Aims and objectives

- 2.1. Our policy is based on the notion that school uniform:
- 2.1.1. promotes a sense of pride in the school in line with our ethos;
  - 2.1.2. engenders a sense of identity and belonging towards the school community;
  - 2.1.3. supports positive behaviour and discipline;
  - 2.1.4. is practical, affordable and smart;
  - 2.1.5. makes students feel equal and encourages cohesion;
  - 2.1.6. has been designed with health and safety in mind; and
  - 2.1.7. supports sustainability.

### 3. Roles and Responsibilities

- 3.1. The roles and responsibilities of the Local Governing Committee, Headteacher, teachers, parents and pupils in relation to school uniform are set out at Schedule 2 of this policy.

#### 4. **School Uniform Cost and Availability**

- 4.1. In accordance with the School Admissions Code and the DfE statutory guidance 'Cost of school uniforms', the school ensures that the uniform policy does not discourage parents from applying for a place for their child at the school.
- 4.2. The school is committed to meeting the DfE's recommendations and guidance on costs and value for money. Care is taken to ensure that school uniforms are affordable for current and prospective pupils, working with multiple suppliers to obtain best value for money and avoiding exclusive single supplier contracts or cash-back arrangements.
- 4.3. The school minimises any changes to the school uniform, taking into account the views of parents and pupils when considering any proposed changes.
- 4.4. The school makes provision for second-hand uniforms to be available, which can particularly benefit parents on low incomes. Parents are encouraged to donate second-hand clothing which is of a satisfactory quality and which is no longer required, so this can be used by other parents. Parents may also wish to access the [Community School Clothing Scheme](#), which provides a free service to assist families in need within the North East.

#### 5. **Equal Opportunities**

- 5.1. The school is committed to promoting equality and ensuring that this policy or the application of this policy does not discriminate unlawfully.
- 5.2. Reasonable adjustments will be made to the uniform policy where it places a disabled pupil under the Equality Act 2010 at a substantial disadvantage compared to pupils who are not disabled.
- 5.3. The school will ensure that its uniform is as gender neutral and inclusive as possible.
- 5.4. Some religions and beliefs may require their members to conform to a specific dress code. The school does not discriminate against any religion or belief and will endeavour to allow religious requirements to be met where possible, whilst weighing up the needs and rights of individual pupils against the cohesion and health and safety concerns of the entire school community.
- 5.5. Any request by a parent or pupil for any particular religious item to be worn, or any request for a change to the uniform policy, shall be considered on a case-by-case basis by the Headteacher and Local Governing Committee.

#### 6. **School Uniform**

- 6.1. Schedule 1 sets out the school uniform to be worn at the school, including, for ease of reference, pictures of the uniform to be worn. If parents are in any doubt about any aspect of school uniform, then please check with the Headteacher before proceeding.

#### 7. **Jewellery**

- 7.1. The school does not allow pupils to wear jewellery, including earrings, in school due to health and safety concerns.
- 7.2. Any jewellery worn will be asked to be removed.

## 8. **Watches**

- 8.1. A sensible wrist watch/basic fitness tracker that does not allow connection to a smartphone device can be worn. Watches must be muted during the school day.
- 8.2. Watches are the responsibility of the pupil and not the school. The school accepts no responsibility or liability for any lost or damaged items.
- 8.3. Watches may be asked to be removed during lessons, including PE lessons and science experiments, at the request of a member of staff.

## 9. **Hairstyles**

- 9.1. The school reserves the right to make a judgement on the suitability of pupils' hair and appearance.
- 9.2. Extreme hairstyles, such as mohawks, tramlines and patterned or brightly coloured hair, are unacceptable.
- 9.3. Pupils with long hair must ensure that this does not impede their vision, cover their face or provide a health and safety risk. Long hair must be tied up during all practical lessons, for example during science experiments or PE.
- 9.4. Bandana style headbands and flowers/bows or excessive hair accessories are not to be worn; however, plain hair clips or bands are acceptable.
- 9.5. Some religions and beliefs may require their members to wear their hair in a particular style. The school does not discriminate against any religion or belief and will endeavour to allow religious requirements to be met where possible, whilst weighing up the needs and rights of individual pupils against the cohesion and health and safety concerns of the entire school community. Any request by a parent or pupil for a particular hairstyle to be worn, or any request for a change to the uniform policy, shall be considered on a case-by-case basis by the Headteacher and Local Governing Committee.

## 10. **Makeup**

- 10.1. Pupils are not allowed to wear makeup, including nail varnish, gel nails and nail extensions.
- 10.2. Pupils wearing make-up are required to remove it or, if appropriate, parents will be asked to collect their child to remove the makeup, before being allowed to return to their lesson.
- 10.3. The Headteacher may allow makeup in limited circumstances, at their sole discretion, for example a pupil may be permitted to cover heavy scarring/skin damage.

## 11. **Monitoring and review**

- 11.1. This policy is reviewed every two years by the Chair of Governors and the Headteacher.
- 11.2. The scheduled review date for this policy is September 2025.

## Schedule 1 – School Uniform and PE / Swimming Kit

### 1. School Uniform

1.1. The following school uniform must be worn in school.

- Royal blue cardigan or royal blue sweatshirt (with or without the school logo);
- Dark grey/charcoal trousers, dark grey/charcoal knee length school shorts, dark grey/charcoal dress/skirt. Jeans, tracksuit bottoms and leggings are not considered suitable (except when wearing PE Kit – see below);
- Skirt length should be on or below the knee. The style of skirt should not hug the figure.
- Pale blue/white checked school dresses;
- Pale blue polo shirt (with or without the school logo);
- All black school shoes or black trainers. Heels are not considered suitable;
- Plain socks/tights - white, black or grey. Patterned or lacy tights are not permitted;
- A school bag/blue school reading folder (with or without the school logo).

### 2. Swimming Kit

2.1. Pupils must come prepared for swimming lessons with the following:-

- A suitably sized towel
- Girls – swimming costume (no bikinis)
- Boys – swimming shorts (not below the knee)

### 3. PE Kit

3.1. Pupils are expected to wear the following PE kit on their allocated PE day:-

- White t-shirt (with or without the school logo);
- Black shorts, black tracksuit trousers or black sports leggings (without any "sports" branding or corporate logo);
- Black plimsolls or trainers
- No football strips are to be worn for PE.
- A PE bag containing the above items, to be left at school and taken home at the end of every half term.

### 4. General points

4.1. All items of uniform, footwear and PE / swimming kit should be clearly labelled with your child's name.

4.2. No logos or branding (other than the school logo) should be displayed on any uniform.

### 5. Where to buy

5.1. The school takes into account cost and value for money when considering where parents may purchase items of school uniform which contain the school logo.

5.2. The items above which are marked with an asterisk (\*), which contain the school logo, can be purchased from <https://totstoteams.com/schools/st-albans-rc-primary-school-newcastle>

- 5.3. The school engages with the uniform supplier, to ensure parents get value for money. Alternative suppliers shall be considered if there are concerns regarding the value for money and cost of items.
- 5.4. Plain items without the school logo, (such as trousers, jumpers, skirts, t-shirts, PE kit etc) may be purchased from any major store or supermarket providing that they closely match the colour requirements listed above (photographed examples of which are set out below).
- 5.5. The school will host a uniform exchange every half term where parents/carers can donate and/or take items for their child.

## Our school uniform



## Examples of School Uniform

These items are available from:

<https://totstoteams.com/schools/st-albans-rc-primary-school-newcastle>



**INFANT BACKPACK ROYAL**

from £9.72



**MISTRAL SHOWER-PROOF  
JACKET - ROYAL BM**

from £16.85



**JUNIOR BACKPACK ROYAL**

from £10.62



**P.E. BAG (RED)**

from £4.20



**SHORTS (SHADOW STRIPE)  
BLACK UP TO 28 INCH**

from £4.00



**SHORTS (SHADOW STRIPE)  
BLACK 30 INCH +**

from £5.16



**POLO SHIRT (BLUEMAX) SKY**

from £7.85



**P.E. T-SHIRT (WHITE)**

from £4.85



**BOOK BAG (ROYAL) QD51**

from £6.90



**SWEATSHIRT ROYAL  
(SPORTEX)**

from £8.50



**SWEAT CARDIGAN ROYAL  
(SPORTEX)**

from £9.10



**PARKA JACKET ROYAL  
(RESULT)**

from £18.50

## Schedule 2– Roles and responsibilities

### 1. Roles and Responsibilities

- 1.1. The roles and responsibilities of the Local Governing Committee, Headteacher, teachers, parents and pupils in relation to school uniform are set out below.
- 1.2. The Local Governing Committee is responsible for:
  - 1.2.1. establishing, in consultation with the Headteacher and school community, a practical and smart school uniform that accurately reflects the ethos of the school and its vision and values;
  - 1.2.2. ensuring that equal opportunities are considered and that no person or group is discriminated against;
  - 1.2.3. listening to the opinions and wishes of parents, pupils and school community;
  - 1.2.4. ensuring that the school's uniform is accessible and affordable and meets the DfE statutory guidance on 'cost of school uniform'.
- 1.3. The Headteacher of the school is responsible for:
  - 1.3.1. enforcing the school's uniform on a day-to-day basis;
  - 1.3.2. ensuring that staff at the school understand this policy and what to do if a pupil is in breach of the policy;
  - 1.3.3. listening to the opinions and wishes of the school community in regard to the school's uniform and where appropriate, making any reasonable recommendations to the Local Governing Committee regarding any proposed changes;
  - 1.3.4. carefully considering any reasonable request from a parent to vary the policy, in particular to meet the needs of any individual pupil, for example to accommodate their disability, religion or belief, or other special considerations; and
  - 1.3.1. processing and approving all eligible applications for assistance with the cost of school uniforms.
- 1.4. Teachers at the school are responsible for:
  - 1.4.1. ensuring that pupils dress in accordance with this policy at all times (unless the Headteacher has granted an exemption on a case by case basis);
  - 1.4.2. considering disciplinary or behavioural sanctions in respect of any pupil who is in breach of this policy without reasonable explanation; and
  - 1.4.3. ensuring that pupils understand why having a consistent and practical school uniform is important, including avoiding divisiveness, promoting school identity and a sense of belonging, pride and school community.
- 1.5. Parents of pupils at the school are responsible for:
  - 1.5.1. providing their children with the correct school uniform as detailed in this policy.



- 1.5.2. approaching the Headteacher if they require any changes to this uniform policy for a period of time, setting out their reasons why; and
  - 1.5.3. ensuring that their child's uniform is clean, presentable, the correct size and clearly labelled.
- 1.6. Pupils who attend the school are responsible for:
- 1.6.1. wearing the correct uniform at all times, unless the Headteacher has granted an exemption;
  - 1.6.2. looking after their uniform; and
  - 1.6.3. understanding and respecting why a school uniform is important to the school.